

## Board May 2025 Meeting

**Date** Tuesday, 20 May 2025

**Location** Canary Wharf, London (+live stream via MS Teams)

**In-person arrival** 9.00am

**Meeting run time** 10.00am – 13.00pm

**Classification** Not protectively marked

### Invitees

#### Board Members (8)

**Nigel Stevens (NS), Chairperson**

Kate Denham (KD)

Keith Richards OBE (KR)

Rob Wilson (RW)

Sandra Witzel (SW)

Tricia Hayes CB (TH)

Trisha McAuley OBE (TM)

Cllr William Powell (WP)

#### Staff Members (7)

**Alex Robertson (AR), Chief Executive Officer**

Alex Campbell (ACa), Policy and Insight Director

Andy Cottrell (ACo), Corporate Services Director

Jon Carter (JC), Head of Governance and Risk

Kayla Schembri (KS), Board and Governance Executive

Louise Collins (LC), Director

Natasha Grice (NG), Director

#### Additional Attendees (3)

Ceri Oest (CW) – Engagement Manager

Guy Dangerfield (GD) – Head of Strategy and Intelligence

Rebecca Joyner (RJ) – Insight and Evidence Manager

#### External Attendees (2)

Callum Jolly, UK Boardroom Apprentice 2025

Karen Thompson, Minute-Taker – *attending via video conference*

**Apologies – N/A**

1. Meeting Opening					
10.00am	1.1	Welcome, apologies, declarations, conflicts of interest	Chairperson	Information	Verbal
10.05am	1.2	Chairperson's report	Chairperson	Information	Verbal
10.15am	1.3	CEO report	Alex Robertson	Information	Verbal
2. Business Plan					
10.45am	2.1	Business Plan 2025-27	Alex Robertson	Presentation	✓
3. Presentations and Initiative Updates					
11.10am	3.1	Tracker surveys overview and Your Bus Journey 2024 results	Louise Collins and Rebecca Joyner	Presentation	✓
11.30am	3.2	Electric vehicle charging and accessibility	Louise Collins and Ceri Oest	Presentation	✓
11.50am	3.3	GWR disruption	Natasha Grice and Guy Dangerfield	Presentation	✓
12.10pm	3.4	Stranded trains	Natasha Grice and Guy Dangerfield	Presentation	✓
12.30pm	3.5	Overview – nations and regions	Trisha McAuley	Information	Verbal
4. Updates – Minutes and Operational					
12.45pm	4.1	Minutes – public board (May 2024)	Chairperson	Ratification	✓
	4.2	Record of approvals 2024-25	Jon Carter	Ratification	✓
5. Meeting close					
12.55pm	5.1	Any other business	Chairperson	Discussion	Verbal
13.00pm	5.2	Meeting close			

**Next meetings:**

- Tuesday, 24 June 2025 (Canary Wharf, London)
- Tuesday, 22 July 2025 (Piccadilly Gate, Manchester)