

Board Meeting	Date	23/11/22	Time	09.30-12.45	Venue	Clayton Hotel, Cardiff
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Time	Item	Subject	Leading
Part A Public Affairs			
09.30	1	Chair's welcome and opening remarks; apologies and introductions; declarations of conflicts of interest.	Nigel Stevens Chair
09.40	2	Overview of current work at Transport Focus to represent the interests of transport users in Wales	David Beer Senior Manager Wales, Transport Focus Michelle Roles Stakeholder Manager Wales, Transport Focus
10.00	3	Keynote address (by video link): vision and plans for Wales Transport Strategy, the multi-modal network, bus franchising and initiatives for getting people back on public transport, to support net zero; and the benefits of working with Transport Focus. Questions and discussion	Lee Waters MS Deputy Minister for Climate Change Welsh Government
11.00	4	Break	
11.20	5	Performance of the passenger railway in Wales	Colin Lea Planning and Performance Director Transport for Wales Jan Chaudhry van der Velde Chief Operations Officer Transport for Wales Nick Millington Acting Route Director, Wales and Borders Network Rail

12.00 6 Insight presentation on TfW's *fflecsi* (Demand Responsive Transport) project

Keith Bailey
Senior Insight Advisor, Transport Focus

12.15 7 Wrap up and forward look

Cllr William Powell
Board member for Wales
Transport Focus

Part B Updates

12.20 1 Rail reform
2 Transport Focus Reset

Anthony Smith
Nigel Stevens

Part C Corporate affairs

12.30 1 Board meeting minutes: **May 2022**

Nigel Stevens

Approval

✓

2 Committee meeting minutes:

2.1 Passenger Contact Group (October 2022) (redacted)
2.2 Audit and Risk Assurance Committee (June, July and October 2022)
2.3 ARAC Annual report to Board 2021-22
2.4 Statistics Governance Group (June and September 2022)

Cllr William Powell

Information

✓

Kate Denham

Information

✓

Kate Denham

Approval

✓

Rob Wilson

Information

✓

3 Reports from subsidiaries:

3.1 Transport Focus Wales (October 2022)
3.2 Transport Focus Scotland (October 2022)

Cllr William Powell

Information

✓

Trisha McAuley OBE

Information

✓

4 **For noting by the Board**

Items previously discussed and/or approved out of meeting:

		Nigel Stevens	Ratification	
4.1	BRD2223-005: Your Bus Journey (refining survey approach) (RfC)			✓
4.2	BRD2223-006: MSUS 2022			✓
4.3	BRD2223-007: Transport Focus Wales Limited: parent company guarantee in respect of audit exemption required under section 479C of the Companies Act 2006			✓
4.4	BRD2223-008: Transport Focus Annual Report and Accounts 2021-22			✓
4.5	BRD2223-009: Passengers expectations of the future railway			✓
4.6	BRD2223-010: Porterbrook East Midlands Turbostar Interiors research			✓
4.7	BRD2223-011: Bus and Rail Weekly Survey (RfC)			✓
4.8	BRD2223-012: Rail strikes 2022: monitoring and insight			✓
4.9	BRD2223-013: MSUS 2023			✓
4.10	BRD2223-014: Call centre contract extension			✓

Any other (public) business

Nigel Stevens

12.40

Closing remarks

Nigel Stevens