

Board Meeting	Date	24/11/2020	Time	14.00-16.00	Venue	Video Conference
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Time	Item	Subject	Leading	Purpose	Paper
A Public Affairs					
14.00	1	Chair's opening remarks; apologies and introductions; declarations of conflicts of interest.	Jeff Halliwell	Information	
	2	Overview – 5 minutes	Guy Dangerfield		
	3	The official surveys for which Transport Focus is responsible			
		Strategic Roads User Survey (SRUS) restart – 5 minutes	Murray Leader		
		Cyclists, pedestrians and equestrians survey – 5 minutes	Toby Cotton		
		Logistics & Coach Survey: Strategic Roads – 5 minutes	Murray Leader		
	4	Putting road users' views at the heart of future plans			
		Road Investment Strategy 3 research – 5 minutes – Keith	Keith Bailey		
		Engagement in development of new metrics – 5 minutes	Phil Carey		
	5	Holding Highways England to account on behalf of consumers			
		All-lane running smart motorways – 5 minutes	Toby Cotton		
		Our work with Highways England's regions – 5 minutes	Freeha Fernandez		
	6	Campaigning			
		Sort My Sign – 5 minutes	Yvonne Fox-Burnby		
	6	Project Future			
		Road user community – 5 minutes	Sarah Wright		
	7	End of the Brexit transition period			
		Plans if port congestion affecting users of Highways England's roads – 5 minutes	Freeha Fernandez		
	8	Allocation of road space			
		Understanding the consumer issues – 5 minutes	Phil Carey		
15.00	9	Q&A			
B Corporate affairs					
15.15	1	Board meeting minutes: August 2020	Jeff Halliwell	Approval	✓

	2	<u>Committee meeting minutes:</u>			
		Audit and Risk Assurance Committee	Isabel Liu	Information	✓
		Campaigns Steering Group	Rob Wilson	Information	✓
		Statistics Governance Group	Theo de Pencier	Information	✓
	3	<u>Reports from subsidiaries:</u>			
		Transport Focus Wales Limited	David Sidebottom	Information	✓
		Transport Focus Scotland Limited	David Sidebottom	Information	✓
	4	<u>For noting by the Board</u>			
		<i>Items previously approved out of meeting:</i>			
		Project 101 – Omnibus Survey - request for change	Louise Cowards	Information	✓
		Annual Report and Accounts	Anthony Smith	Information	✓
15.30	5	<u>Private session</u>			
		Resolution to move into private session (webcast to be terminated once resolution is approved)	Jeff Halliwell	Approval	✓
		Passenger Contact Group	William Powell	Discussion	
		Updates since PCG Meeting	David Sidebottom	Discussion	
	6	Any other business			
16.00		Close			