

<b>Board Meeting Paper</b>	
<b>Mar 17 BM D 2.1</b>	
<b>Purpose of report</b>	<input checked="" type="checkbox"/> Decision <sup>1</sup> <input type="checkbox"/> Discussion / debate <input type="checkbox"/> Information only <sup>2</sup>
<b>Sensitive Information?</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>If sensitive, protective marking<sup>3</sup></b>	
<b>Date of Meeting</b>	16/03/2017
<b>Agenda Item</b>	D 2.1
<b>Report Title</b>	Cover Note – Workplan 2017-2018
<b>Sponsor</b>	Anthony Smith
<b>Author(s)</b>	Michelle Calvert



<b>1. Summary</b>	
<p>The Workplan is now on Version 11. It has been circulated to Management team, staff, key stakeholders and Board. It has been helpfully proof read by Phil Wilks and is being submitted to the Board for approval.</p>	
<b>2. Recommendations / decision required</b>	
<p>The Board are being asked to endorse this Workplan as the latest version with the understanding that it is subject to further drafting in response to recent comments received from the Board.</p>	
<b>3. Further details</b>	
<p>Following this endorsement we will return to the document for final exploration and for it to be discussed at a future Members Event. The final draft will then be signed off in public at the July Board meeting.</p>	
<b>4. Implications – Financial, Risk, Legal, Staffing</b>	
N/A	
<b>5. Background information</b>	
<b>Description</b>	<b>Web Link</b>

<b>6. Equalities screen</b>
<p>Sometimes, an equalities impact assessment (EIA) is required for a given report, proposal or project. To help decide whether an EIA is required, a screen must be undertaken based on the information provided above. The screen seeks answers to four questions which are used to determine impact on the protected characteristics – major, minor or none (default). Please choose the correct impact value and, if <b>major</b>, link it to an explanation below.</p>

<sup>1</sup> If a decision is required, or you are asking for the paper to be formally noted, please set this out in section 2

<sup>2</sup> If for information only, please make clear in section 1 **why** this information is being provided

<sup>3</sup> ie **OFFICIAL/SENSITIVE**: plus COMMERCIAL / POLICY / MANAGEMENT-STAFF / PERSONAL PROTECT

Gender	Age	Sexual orient'n	Disability	Marital status	Political belief	Religious belief	Racial group
1. What is the likely impact on equality of opportunity for those affected by this policy, for each of the Section 75 equality categories?							
None	None	None	None	None	None	None	None
2. Are there opportunities to better promote equality of opportunity for people within the Section 75 equalities categories?							
None	None	None	None	None	None	None	None
3. To what extent is the policy likely to impact on good relations between people of different religious belief, political opinion or racial group?							
					None	None	None
4. Are there opportunities to better promote good relations between people of different religious belief, political opinion or racial group?							
					None	None	None

#### Summary of **major** impacts

1	
2	

#### Conclusion (the board's consideration of this paper may result in a change of conclusion)

<b>Based on the information above, and having regard to the guidance below, the sponsor and author of this paper agree that (√)</b>	
(a) A full equalities impact assessment is <b>not</b> required	√
(b) A full equalities impact assessment is <b>not</b> required at this time but the impact values above suggest the matter should be kept under view during the lifetime of the project	
(c) A full equalities impact assessment is required and should be completed during the lifetime of the project	
(d) A full equalities impact assessment is required and should be completed immediately	
<b>Please provide a brief explanation of why you have arrived at this conclusion</b>	
<p><i>The proposal has little no relevance to equality of opportunity or good relations and / or is purely technical in nature and will have no bearing in terms of its likely impact on equality of opportunity or good relations for people within the equality and good relations categories.</i></p>	