

Board Meeting Agenda

Date: Wednesday 16 November 2016
Location: National Exhibition Centre, Piazza 1, Birmingham
Start time: 1400

Time	Item	Subject	Leading	Paper
Part A: Preliminary				
14.00	1.0	Chairman's opening remarks; apologies	Chair	
	2.0	Minutes of the previous meeting	Chair	✓
	3.0	Board action matrix	Chair	✓
	4.0	Chairman's report	Chair	
Part B: Public affairs				
14.30	1.0	<u>West Midlands Bus Alliance</u> Introduction and video Strategic and operational update	Linda McCord, Chair Ali Bell, Head of communications, National Express, and Pete Bond, TfWM	
15.15	2.0	<u>Roads</u> Presentation from Highways England	Melanie Clarke, Operations Customer Service Director	
16.00		Refreshment break		
Part C: Workplan report				
16.05	1.0	Workplan 2016-17	Anthony Smith	✓
	2.0	Finance report	Anthony Smith	✓
Part D: Corporate Affairs				
16.30	1.0	<u>To receive and endorse draft Version 3 minutes of meetings:</u>		
	1.1	Passenger Contact Group: 21 July 2016	Marian Lauder	
	1.2	Statistics Governance Group: 16 September 2016	Stephen Locke	✓
	1.3	Audit and Risk Assurance Committee: 21 October 2016	Marian Lauder	✓
	2.0	<u>For approval by the Board:</u>		
	2.1	Updated governance arrangements (provided separately)	Jon Carter	✓
	2.2	Risk Management Strategy	Jon Carter	✓
	2.3	Membership Code – final approval	Jon Carter	✓
	2.4	ARAC Risk Report to Board	Marian Lauder	✓
	3.0	<u>For noting by the Board:</u>		
		<i>Items previously approved out of meeting:</i>		
	3.1	BRD1617-07 – E78 - Nexus rolling stock research	Ian Wright	✓
	3.2	BRD1617-08 – R76 - Waterloo improvement tracking project	Guy Dangerfield	✓
	3.3	BRD1617-09 – R83 - Recruitment of 60+ NRPS recontacts to panel for ITSO about Bus passes	Ian Wright	✓
	3.4	BRD1617-10 - B89 - Motorway Services Users survey	Guy Dangerfield	✓
16.55	4.0	Any other business		
	4.1	Passenger Contact Group - Increase in appeals	Marian Lauder	
17.00		Close		