



# Board Members' Expense Claims

February 2011

PASSENGER FOCUS

REIMBURSEMENT OF PERSONAL EXPENSES

PassengerFocus Ltd

FULL NAME	DEPARTMENT	PHONE/ EXT. No.	EMPLOYEE No.	COST CENTRE	DATE OF CLAIM
HOME ADDRESS					

744 = 67.75

RECEIVED  
16 FEB 2011  
PASSENGER FOCUS

Date of Purchase	Expense Type	Description of Expense (Please attach supporting documents)	Account Code	Amount excl VAT	VAT	Gross Amount
	Public Transport	Details on page 2	71210			63.75
	Mileage	Details on page 2	71215			
	Taxi Fares	Details on page 2	71220			
	Air Travel	Details on page 2	71225			12.00
	Other Travel	Details on page 2				
	Hotels	Details on page 2	71230			
	Subsistence	Details on page 2	71240			
	P.I.E Allowance	Details on page 2	71250			
	Entertainment	Details on page 2	71720			
	Working Lunches	Details on page 2	74120			
	Telephone Calls					
	Mobile Phone Calls		74315			
	Stationery		74035			
	Postage		74010			
Other Expenses - Please give details below & include full description and account codes:						
Total Expenses: 75.75						

FOR FINANCE USE ONLY


Reference No: \_\_\_\_\_



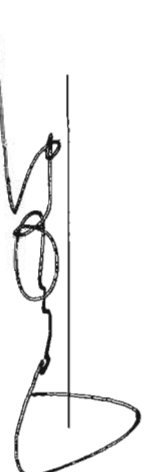
Journal No: \_\_\_\_\_

Date Paid: \_\_\_\_\_

DECLARATION  
I declare that the expenditure recorded above was actually, wholly, necessarily and exclusively incurred by me on behalf of Passenger Focus within the policies and guidance as set out in the Staff Handbook and accept that Income Tax and National Insurance may, where appropriate, be properly deducted at source. I attach proof of my expenditure, which has been checked and totalled by me.

SIGNED:  DATE: 15 Feb 2011

CHECKED: 16 FEB 2011 

APPROVED BY:   
NAME:   
SIGNED: 

DATE: 16/0

# FBS 2011 Special Members' Meeting

## Car Mileage

Date of Travel	Time of Departure	Time of Return	Details of Journey (To and From and Give reason for journey)	Amount claimed for mileage in privately owned vehicle		
				Miles	Rate	Total
DD/MM/YYYY	e.g. 7:00	e.g. 19:00	Cumulative Mileage B/Fwd (from previous claim) →		as X.XX	
					£0.40	
					£0.40	
			Cumulative Mileage C/Fwd (to next claim) →		£0.40	

Sub Total:  

## Other Travel

Date of Travel	Time of Departure	Time of Return	Details of Journey (From and To and give reason for journey and attach supporting documents)	Amount Claimed for Public Transport					TOTAL
				Public Transport 71210	Taxi Fares 71220	Air Travel 71225	Other Travel		
DD/MM/YYYY	e.g. 7:00	e.g. 19:00		£	£	£	£		£
02/02/11		Train	Central to from Paddington	01-15					01-15
02/02/11		Train	Paddington to PF Office Limited		12-00				12-00
02/02/11		Train	Bus from Jimico to Paddington	2-00					2-00
02/02/11		Train	Return - Jaffis Well to Cardiff	4-00					4-00

① Train late, taxi!  
 ② Bus easy to catch  
 ③ taxi for meeting

Sub Totals: 67-75 12-00 76-75

Date of Travel	Time of Departure	Time of Return	Details of expense (Please give full explanation of type of expense, location, names of other people present, reason for expense and attach supporting documents)	Amount Claimed for Public Transport					
				Hotels 71230	Subsistence 71240	Working Lunches 74120	Other Entertaining 71720	PIE Allowance 71250	TOTAL
DD/MM/YYYY	e.g. 07:00	e.g. 19:00		£	£	£	£	£	£
02/02/11			MFS sandwiches - lunch		5-00				5-00

Sub Totals: 5-00 5-00

What would be a  
sensational place to you?  
Discover at [www.braziltour.com](http://www.braziltour.com)

You were served by Carol

ref: B5B95L35 £25.10  
S Thomas

AWEL CF159HH  
of ID533217  
y out on 02 Feb 2011

55 leave Cardiff Central  
London Paddingtn arrive at 12:02  
Coach G Seat 10 F Reserved

of ID533217  
y out on 02 Feb 2011

45 leave London Paddingtn  
Cardiff Central arrive at 17:46  
Coach G Seat 7 F Reserved

1ST  
ENIOR RAILCARD  
DIFF CENTRAL - LONDON TERMINALS  
id on 02/02/2011  
dult Ticket no:57170

vation £0.00  
DIFF CENTRAL - LONDON PADDINGTON  
ch G Seat 10 F  
SMOKING  
ket no:57171

1ST £36.65  
ENIOR RAILCARD  
DON TERMINALS - CARDIFF CENTRAL  
id on 02/02/2011  
dult Ticket no:57172

vation £0.00  
DON PADDINGTON - CARDIFF CENTRAL  
ch G Seat 7 F  
SMOKING  
ket no:57173

redit:(92385) -£61.75  
ket no:57174

DUE £0.00

W32M1849 1342 4243 16:27 01-02-11

\* 14608329900816384 \*

Licensed Taxi Receipt

Date 2-2-11  
Fare amount  
Signature

BRASIL

Sensational!



London Buses

Issued subject to conditions, see over

PIMLICO STATION 0002  
SINGLE JOURNEY  
VALID UNTIL 15:37 ON 02 FEBY 11  
£2.20 14:37 110202

NOT VALID FOR TRAVEL

Description	Amount
TRAVEL TICKETS	£4.00M
Date 02 FEBY 11	Time 08:52
Number 33844	6463186970

Issuing Office

VAT Reg no.

RECEIPT



# MARKS & SPENCER

Marks & Spencer Simply Foods  
 Select Service Partner  
 Cardiff Central Railway Station  
 Cardiff, CF10 1EP  
 Tel: 02920 235299 Fax 02920 235308  
 VAT No: 884 2579 78

	£
00205597 SALM SOFT CHS	3.25
00463447 MILLIONAIRE BAR	1.15
00421522 *CHUNKYCHOC FJ	1.15
 Balance to pay 3 items	 <b>5.55</b>
Cash tendered	10.00
Cash due	<b>4.45</b>
02/02/11 09:15 87621020 9201 504 7621	



**VALID ONLY WITH RESERVATION(S)** ISSUED AS 2 COUPONS

Class	Ticket type	Adult	
<b>1ST</b>	<b>ADVANCE</b>	<b>ONE</b>	<b>SGL</b>
<b>SNR</b>	Start Date	Number	
	<b>02.FBY.11A</b>	57170	1849389932
From	Valid until	Price	
<b>CARDIFF CENTRAL</b>	<b>02.FBY.11</b>	<b>£25.10X</b>	
To	Route	Validity	
<b>LONDON TERMINALS</b>	<b>GREAT WESTN ONLY</b>	<b>BOOKDTRAINONLY</b>	

**SINGLE**

To: D CTR 958951 35/3258 Printed 16.27 on 01.FBY.11

**VALID ONLY WITH RESERVATION(S)** ISSUED AS 2 COUPONS

Class	Ticket type	Adult	
<b>1ST</b>	<b>ADVANCE</b>	<b>ONE</b>	<b>SGL</b>
<b>SNR</b>	Start Date	Number	
	<b>02.FBY.11A</b>	57172	1849389932
From	Valid until	Price	
<b>LONDON TERMINALS</b>	<b>02.FBY.11</b>	<b>£36.65X</b>	
To	Route	Validity	
<b>CARDIFF CENTRAL</b>	<b>GREAT WESTN ONLY</b>	<b>BOOKDTRAINONLY</b>	

**SINGLE**

To: D CTR 958951 35/3258 Printed 16.27 on 01.FBY.11

REIMBURSEMENT OF PERSONAL EXPENSES

FULL NAME Colin Foxall	DEPARTMENT CEO	PHONE/ EXT. No. x0852	EMPLOYEE No.	COST CENTRE CEO	DATE OF CLAIM 25/01/2011
HOME ADDRESS Brynglas Cottage, Devauden, Chepstow, NP16 6NT					

Date of Purchase	Expense Type	Description of Expense (Please attach supporting documents)	Account Code	Amount excl VAT	VAT	Gross Amount
	Public Transport	Details on page 2	71210			£59.85
	Mileage	Details on page 2	71215			£17.60
	Taxi Fares	Details on page 2	71220			£0.00
	Air Travel	Details on page 2	71225			£0.00
	Other Travel	Details on page 2				£0.00
	Hotels	Details on page 2	71230			£0.00
	Subsistence	Details on page 2	71240			£4.81
	P.I.E Allowance	Details on page 2	71250			£5.00
	Entertainment	Details on page 2	71720			£0.00
	Working Lunches	Details on page 2	74120			£0.00
	Telephone Calls					£0.00
	Mobile Phone Calls		74315			£0.00
	Stationery		74035			£0.00
	Postage		74010			£0.00
	Other Expenses - Please give details below & include full description and account codes:					
				Total Expenses:	£0.00	£87.26

DECLARATION

I declare that the expenditure recorded above was actually, wholly, necessarily and exclusively incurred by me on behalf of Passenger Focus within the policies and guidance as set out in the Staff Handbook and accept that Income Tax and National Insurance max, where appropriate, be properly deducted at source.

I attach proof of my expenditure, which has been checked and totalled by me.

SIGNED:

DATE: 25/1/11

APPROVED BY:

DATE: 1/2/11

FOR FINANCE USE ONLY

Reference No: \_\_\_\_\_

Journal No: \_\_\_\_\_

Date Paid: \_\_\_\_\_

Car Mileage

Date of Travel	Time of Departure	Time of Return	Details of Journey (To and From and Give reason for journey)	Amount claimed for mileage in privately owned vehicle		
				Miles	Rate	Total
DD/MM/YYYY	e.g. 7.00	e.g. 19.00	Cumulative Mileage B/Fwd (from previous claim) →	3260	as X.XX	
25/01/2011			Home/station return	44	£0.40	£17.60
					£0.40	
					£0.40	
			Cumulative Mileage C/Fwd (to next claim) →	3,304		£17.60

Other Travel

Sub Total:

Date of Travel	Time of Departure	Time of Return	Details of Journey (From and To and give reason for journey and attach supporting documents)	Amount Claimed for Public Transport				
				Public Transport 71210	Taxi Fares 71220	Air Travel 71225	Other Travel	TOTAL
DD/MM/YYYY	e.g. 7.00	e.g. 19.00		£	£	£	£	£
24/01/2011			Train - Bristol/London	£38.95				£38.95
24/01/2011			Parking at station	£15.20				£15.20
18/01/2011			Bridge toll	£5.70				£5.70
								£0.00
								£0.00
								£0.00
								£0.00
								£0.00
								£0.00
								£0.00
								£0.00
								£0.00
								£0.00

Sub Totals:

Date of Travel	Time of Departure	Time of Return	Details of expense (Please give full explanation of type of expense, location, names of other people present, reason for expense and attach supporting documents)	Amount Claimed for Public Transport					
				Hotels 71230	Subsistence 71240	Working Lunches 74120	Other Entertaining 71720	P/E Allowance 71250	TOTAL
DD/MM/YYYY	e.g. 07.00	e.g. 19.00		£	£	£	£	£	£
24/01/2011			Dinner		£4.81				£4.81
24/01/2011			Overnight allowance - one night				£5.00		£5.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00

Sub Totals:



Severn River Crossing PLC  
 Access Rd, Aust, BS35 4BD  
 VAT No. 577 0506 31  
 Tel: 01454 632 457

To 11 Plaza  
 AUST

Lane Name  
 MTT 104  
 Operator  
 700041

**RECEIPT**

No.: 20110118001104164878528

Date/Time : 18/01/2011 16:48  
 Transaction : 78528  
 Class/Fare : 1/ 5.70 (GBP)

NET paid 4.75  
 VAT(20.00%) 0.95  
 Gross paid 5.70

Payment : CASH

**NOT VALID FOR TRAVEL**

Description  
 1 TICKET  
 Amount  
 £38.95X  
 Date  
 24-JNR-11 16:58  
 Time  
 4127189681

Issued at  
 Bristol Parkway  
 VAT Registration No.  
 657-8222-11

**RECEIPT**



**MARKS &  
 SPENCER**

Paddington Station  
 London  
 W2 1HA  
 0207 706 7206  
 VAT NO. GB884257978

00651301	*1 ROAST BREAST	2.09
00683173	FR PASTA/SPIN	2.19
00996860	APPLE SGL	0.53
Items: 3	Balance to Pay	<b>4.81</b>
Cash Tendered		10.00
Cash Due		5.19

Thank you for shopping at M&S  
 Please retain for your records

BE REWARDED WITH OUR HOME ENERGY PACKAGE  
 VISIT [mandsenergy.com](http://mandsenergy.com) TO FIND OUT MORE

24/01/11 18:54 87582059 2764 105 7582



9 990275821050027649

MRCH NO. 520334502308612  
 VISA DEBIT  
 A0000000031010  
 \*\*\*\*\*9366  
 VALID 07/08 TO 06/11  
 ICC  
 SALE  
 AMOUNT  
 PIN VERIFIED  
 RETAIN FOR YOUR RECORDS  
 16:59 24/01/11  
 40:3FBB249E119262A7 0433  
 APPROVED: 024288  
 SN 02390785 TXN 9568



**RAIL PASSENGERS COUNCIL**  
**REIMBURSEMENT OF PERSONAL EXPENSES**

FULL NAME		DEPARTMENT		PHONE/ EXT. No.	EMPLOYEE No.	COST CENTRE	DATE OF CLAIM
Christine Knights		Passenger Focus Board					
HOME ADDRESS							
4 Penny Lane, Easingwold, North Yorkshire YO61 3RR							
Date of Purchase	Expense Type	Description of Expense (Please attach supporting documents)	Account Code	Amount excl VAT	VAT	Gross Amount	
	Public Transport	Details on page 2	71210	£314.20		£314.20	
	Millage	Details on page 2	71215	£24.00		£24.00	
	Taxi Fares	Details on page 2	71220	£10.00		£10.00	
	Air Travel	Details on page 2	71225			£0.00	
	Other Travel	Details on page 2				£51.56	
	Hotels	Details on page 2	71230			£0.00	
	Subsistence	Details on page 2	71240	£5.99		£5.99	
	P.I.E Allowance	Details on page 2	71250	£5.00		£5.00	
	Entertainment	Details on page 2	71710			£0.00	
	Staff Entertainment	Details on page 2	71720			£0.00	
	Telephone Calls		74320			£0.00	
	Mobile Phone Calls		74315			£0.00	
	Stationery		74035			£0.00	
	Postage		74010			£0.00	
	Other Expenses - Please give details below & include full description and account codes:						
				Total Expenses:	£359.19	£0.00	£410.75

RECEIVED  
 - 2 FEB 2011  
 PASSENGER FOCUS

**DECLARATION**

I declare that the expenditure recorded above was actually, wholly, necessarily and exclusively incurred by me on behalf of the RPC within the policies and guidance as set out in the Staff Handbook and accept that Income Tax and National Insurance may, where appropriate, be properly deducted at source. I attach proof of my expenditure, which has been checked and totalled by me.

SIGNED: C.E. Knights  
 APPROVED BY: [Signature]  
 NAME: CHRIS T  
 SIGNED: [Signature]

CHECKED 02 FEB 2011  
[Signature]  
 DATE 27-1-2011  
 DATE 02-02-11

**FOR FINANCE USE ONLY**

Reference No: \_\_\_\_\_  
 Journal No: \_\_\_\_\_  
 Date Paid: \_\_\_\_\_





3

Licensed London Black Taxi Receipt

Cliven  
Westminster  
to  
One Demand  
Gitz, Pimlico

Date: 11/01/11

Amount: £ 10

Thank you for using  
Licensed London Black Taxi  
Email: clivenaturalman@yahoo.com

N. C. Promo  
www.clivenatural.com

EAST COAST

11

VAT NO: GB945709785  
ON BOARD

SALE

Date: 11 Jan 2011  
Seat No.: 799  
Sale: 54441  
Operator No.: 224586  
Terminal: 3  
Headcode: 1A20

Product	Qty	Price	GBP
Tea Pg Tips	1		1.80
GOODS:			1.80

Method of payment:  
CASH GBP 1.80  
TOTAL PAID: 1.80

Thank you for travelling with  
East Coast. We hope you have  
a pleasant onward journey

11 Jan 11 11:12:37 v11.2.58.4-0

1

Class	Ticket type	Adult	Child	Price
STD	SUPER OFFPEAK R	ONE	NIL	OUT
	Start date	Number		
	11-JNR-11	78337	4687826339	
From	Valid unit	Price		
YORK *	11-JNR-11	£88.60X		
To	Route	Validity		
LONDON TERMINALS	ANY PERMITTED	AS ADVERTISED		

2-PART RETURN  
Printed 09 58 on 11-JNR-11

2

2011-01-12 1021621 1 6 1051 1:16 PM

Cashier: mohamed  
TRANS #: 1051

BANANA 0.59

No Tax  
TOTAL £0.59

CASH PRE-KEYED £0.60  
\*\*CHANGE\*\* £0.01

VAT NUMBER: 884 2579 78  
THANK YOU

Select Service Partner  
169 Euston Road, London NW1 2AE  
nts welcome at- www.sspfeedback.com  
STORE #1021621



3/0589 09:49 6219/055414700/067754  
11/01/11 ENTRY  
QUEEN ST

V.A.T. 20% 3.93  
£ 23.56 01 MC  
12/01/11 15:33



564707



Class **STD** Ticket type **SUPER OFFPEAK S** Adult **ONE** Child **NIL** **SGL**  
 Start date **26-JNR-11** Number **20448** **4692826358**  
 From **LONDON TERMINALS** Valid until **26-JNR-11** Price **£87.60X**  
 To **YORK \*** Route **ANY PERMITTED** Validity **ON DATE SHOWN**  
**SINGLE**  
 Printed 07:38 on 25-JNR-11

Class **STD** Ticket type **ANYTIME DAY S** Adult **ONE** Child **NIL** **SGL**  
 Start date **26-JNR-11** Number **20447** **4692826358**  
 From **HERTFORD STNS \*** Valid until **26-JNR-11** Price **£9.50X**  
 To **LONDON TERMINALS** Route **ANY PERMITTED** Validity **ON DATE SHOWN**  
**SINGLE**  
 Printed 07:38 on 25-JNR-11

Class **STD** Ticket type **ANYTIME DAY S** Adult **ONE** Child **NIL** **SGL**  
 Start date **25-JNR-11** Number **20446** **4692826358**  
 From **HIGHBURY + ISLTN** Valid until **25-JNR-11** Price **£9.00X**  
 To **HERTFORD STNS \*** Route **ANY PERMITTED** Validity **ON DATE SHOWN**  
**SINGLE**  
 Printed 07:38 on 25-JNR-11

**EAST COAST** 41637  
 Headcode **1511** Date **26/01/11**  

Café Bar Services	E	P
Food		
Tea/Coffee		
Beer/Spirits/Wine		
Minerals		

We thank you for your custom and look forward to seeing you again

East Coast Main Line Company Limited  
 One Kemble Street, London WC2B 4AN  
 Vat Reg. No. 945709785

Class **STD** Ticket type **ANYTIME S** Adult **ONE** Child **NIL** **SGL**  
 Start date **25-JNR-11** Number **20445** **4692826358**  
 From **YORK \*** Valid until **25-JNR-11** Price **£119.50X**  
 To **LONDON TERMINALS** Route **ANY PERMITTED** Validity **ON DATE SHOWN**  
**SINGLE**  
 Printed 07:38 on 25-JNR-11

**EAST COAST**

VAT NO: GB945709785  
 ON BOARD  
**SALE**  
 Date: 25 Jan 2011  
 Seat No.: 799  
 Sale: 62502  
 Operator No.: ZZ09TZ  
 Terminal: 4

EAST COAST  
 U.A.T No. 945709785  
 RECEIPT CB

ENTRY TIME: 07:19  
 EXIT TIME: 26.01.11 15:53  
 PARK-DUR.: HRS:MIN  
 1:08:34  
 AMOUNT: 28.00

KIND OF PAYMENT:  
 MRCH NO. 540436199257361  
 MASTERCARD  
 A00000000041010  
 \*\*\*\*\*2040  
 VALID 10/08 TO

ICC 12/11  
 SALE ISSUE 11  
 AMOUNT GBP28.00  
 PIN VERIFIED  
 RETAIN FOR YOUR RECORDS  
 15:53 26/01/11  
 40:E328A60BF9E662B  
 7 0183  
 AUTH CODE:642443  
 REF 97645  
 SN 02390591  
 TXN 1486

Price GBP  
 1.80  
 1.00

HAVE A SAFE  
 JOURNEY

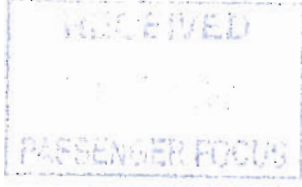
11ing will  
 6 you have  
 1 journey  
 .....  
 ..2.58.4-0

**RAIL PASSENGERS COUNCIL  
REIMBURSEMENT OF PERSONAL EXPENSES**

EMPLOYEE NAME Barbara Saunders	DEPARTMENT Board	PHONE/ EXT. No. 01727 753682	EMPLOYEE No.	COST CENTRE	DATE OF CLAIM 31/01/2011
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HOME ADDRESS  
38 St Stephens Avenue, St Albans, Herts AL3 4AD

Date of Purchase	Expense Type	Description of Expense (Please attach supporting documents)	Account Code	Amount excl VAT	VAT	Gross Amount
	Public Transport	Details on page 2	71210	£39.00		£39.00
	Mileage	Details on page 2	71215	£4.00		£4.00
	Taxi Fares	Details on page 2	71220			£0.00
	Air Travel	Details on page 2	71225			£0.00
	Other Travel	Details on page 2		£9.80		£9.80
	Hotels	Details on page 2	71230			£0.00
	Subsistence	Details on page 2	71240	£5.16		£5.16
	P.I.E Allowance	Details on page 2	71250			£0.00
	Entertainment	Details on page 2	71710			£0.00
	Staff Entertainment	Details on page 2	71720			£0.00
	Telephone Calls		74320			£0.00
	Mobile Phone Calls		74315			£0.00
	Stationery		74035			£0.00
	Postage		74010			£0.00
	Other Expenses - Please give details below & include full description and account codes:					
Total Expenses:					£57.96	£57.96



**DECLARATION**

I declare that the expenditure recorded above was actually, wholly, necessarily and exclusively incurred by me on behalf of the RPC within the guidance as set out in the Staff Handbook and accept that Income Tax and National Insurance may, where appropriate, be properly deducted at source. I attach proof of my expenditure, which has been checked and totalled by me.

SIGNED: Barbara Saunders

DATE: 31 January 2011

PROVED BY:

ME

CHECKED 02 FEB 2011  
GBraney

SIGNED: [Signature]

DATE: 02/02/2011

**For FINANCE USE ONLY**

Reference No: \_\_\_\_\_  
Journal No: \_\_\_\_\_  
Date Paid: \_\_\_\_\_





**Day Travelcard** ①

Class Ticket type Start date Price  
**STD OFF-PEAK TCDST** 24-JNR-11 £15.00X

Valid Until  
**24-JNR-11** 2852895724

Between  
**ST ALBANS \* & LONDON ZONES 1-6** 20818

Route  
**ANY PERMITTED**

Valid within zone(s) indicated. Not for resale  
 Valid as advertised.

Printed 12:58 on 24-JNR-11

**DEBIT/CREDIT CARD SALES VOUCHER** ② MS4565201 T21903870

Qty	Description	Number	Total
001	TICKET	55989	£24.00C

Date Issuing Office Tkt No  
 24-JNR-11 St Albans Fast 4391895782

Customer Card Number MASTERCARD 11/16-  
 \*\*\*\* \* 1264 06 CARDHOLDER'S COPY  
 A000000041010  
 MasterCard  
 Authorised X88792 Sale Confirmed  
 PIN Verified

Debit my card account with the total amount  
 Please retain for your records  
 Printed 17:15 on 24-JNR-11

**DEBIT/CREDIT CARD SALES VOUCHER** ① MS4565201 T21903870

Qty	Description	Number	Total
001	TICKET	79927	£15.00C

Date Issuing Office Tkt No  
 24-JNR-11 ST ALBANS 2852895724

Customer card number MASTERCARD 11/10-04/13  
 \*\*\*\* \* 1264 00 CARDHOLDER'S COPY  
 A000000041010  
 MasterCard  
 Authorised X07327 Sale Confirmed

Debit my card account with the total amount  
 Please retain for your records  
 Printed 12:58 on 24-JNR-11

RECEIPT OF PAYMENT ④

St Albans MSC

VAT No. 239 0546 59

Nr POF N: 04

Entry at: 25/01/11 09:27  
 Paid at : 25/01/11 17:34  
 Tariff : 04  
 No (7,FAMILLE) : 033717 - 02

Transaction Amount  
 \*\*\* £ 6.80  
 Vat 20 % £ 1.13

Cash  
 SEQ# 013062

St Albans MSCP

Thank You  
 For Your Visit

RECEIPT OF PAYMENT ②

St Albans MSCP

VAT No. 239 0546 59

Nr POF N: 04

Entry at: 24/01/11 13:00  
 Paid at : 24/01/11 17:30  
 Tariff : 05  
 No (7,FAMILLE) : 046554 01

Transaction Amount  
 \*\*\* £ 3.00  
 Vat 20 % £ 0.50

Cash  
 SEQ# 013025

St Albans MSCP

Thank You  
 For Your Visit

25/01/11 2:28 01  
 000026 #3907

MMS \*0.59  
 MMS \*1.79

\*\*\*TOTAL \*2.38  
 CASH \*5.38  
 CHANGE \*3.00







**LICENSED LONDON TAXI RECEIPT**

BE SURE BE SAFE

*To park  
with luggage*

AMOUNT £ 10 ——— *25 Jan*

**JVBright TAXI PARTS**  
New Branch at: Waterfront Studios  
Unit 63a North Woolwich Road  
London E16 2AA

**Thank you**  
for your custom  
ALWAYS USE A Licensed TAXI CAB



Severn River Crossing PLC  
Access Rd. Aust, BS35 4BD  
VAT No. 577 0506 31  
Tel: 01454 632 457

To 11 Plaza  
AUST  
Lane Name  
MTT 105  
Operator  
700026

**RECEIPT**

No.: 20110128001105132014522  
Date/Time : 28/01/2011 13:20  
Transaction : 14522  
Class/Fare : 1/ 5.70 (GBP)  
NET paid 4.75  
VAT(20.00%) 0.95  
Gross paid 5.70  
Payment : CASH

**Receipt From** *CVT*

Date course completed

Time course completed

Cost *11 - (CVT)*

Driver's Autograph *27 Jan*

**Dave**  
The home of witty banter  
Sky 111 Virgin 128 Freeriew 19 jointdave.co.uk

**First Great Western**

You were served by Caroline

OFF-PEAK S £22.45  
using SENIOR RAILCARD  
BRISTOL PARKWAY - LONDON TERMINALS  
Valid on 02/02/2011  
1 Adult Ticket no:32632

ANYTIME S £55.75  
using SENIOR RAILCARD  
LONDON TERMINALS - BRISTOL PARKWAY  
Valid on 02/02/2011  
1 Adult Ticket no:32633

BALANCE DUE £78.20

VISA DEBIT £78.20

3230T02W31M2092 4145 8096 08:55 02-02-11

\* 18451329804223104 \*



Thank you and have a good journey  
[www.firstgreatwestern.co.uk](http://www.firstgreatwestern.co.uk)  
for times, tickets, news and offers

**PASSENGER FOCUS**

**REIMBURSEMENT OF PERSONAL EXPENSES**



FULL NAME <b>Colin Foxall</b>	DEPARTMENT <b>CEO</b>	PHONE/EXT. No. <b>x0852</b>	EMPLOYEE No. <b>CEO</b>	COST CENTRE <b>CEO</b>	DATE OF CLAIM <b>01/02/2011</b>
HOME ADDRESS					

Date of Purchase	Expense Type	Description of Expense (Please attach supporting documents)	Account Code	Amount excl VAT	VAT	Gross Amount
	Public Transport	Details on page 2	71210			£67.45
	Mileage	Details on page 2	71215			£17.60
	Taxi Fares	Details on page 2	71220			£0.00
	Air Travel	Details on page 2	71225			£0.00
	Other Travel	Details on page 2				£0.00
	Hotels	Details on page 2	71230			£0.00
	Subsistence	Details on page 2	71240			£0.00
	P.I.E Allowance	Details on page 2	71250			£5.00
	Entertainment	Details on page 2	71720			£0.00
	Working Lunches	Details on page 2	74120			£0.00
	Telephone Calls					£0.00
	Mobile Phone Calls		74315			£0.00
	Stationery		74035			£0.00
	Postage		74010			£0.00
	Other Expenses - Please give details below & include full description and account codes:					
Total Expenses:				£0.00	£0.00	£90.05

**DECLARATION**

I declare that the expenditure recorded above was actually, wholly, necessarily and exclusively incurred by me on behalf of Passenger Focus within the policies and guidance as set out in the Staff Handbook and accept that Income Tax and National Insurance may, where appropriate, be properly deducted at source. I attach proof of my expenditure, which has been checked and totalled by me.

SIGNED: 

DATE: \_\_\_\_\_

APPROVED BY: 

NAME: \_\_\_\_\_

SIGNED: 

DATE: 3/2/10

<b>For FINANCE USE ONLY</b>
Reference No: _____
Journal No: _____
Date Paid: _____

**Car Mileage**

Date of Travel	Time of Departure e.g. 7:00	Time of Return e.g. 19:00	Details of Journey (To and From and Give reason for Journey) Cumulative Mileage B/Fwd (from previous claim) → Home/station return	Amount claimed for mileage in privately owned vehicle		
				Miles	Rate as 'X'XX £0.40 £0.40 £0.40 £0.40	Total £17.60
DD/MM/YYYY 26/01/2011				3,304	as 'X'XX £0.40 £0.40 £0.40 £0.40	£17.60
				44		
Cumulative Mileage C/Fwd (to next claim) →				3,348		£17.60

**Other Travel**

Sub Total: **£17.60**

Date of Travel	Time of Departure	Time of Return	Details of Journey (From and To and give reason for Journey and attach supporting documents)	Amount Claimed for Public Transport				
				Public Transport 71210 £	Taxi Fares 71220 £	Air Travel 71225 £	Other Travel £	TOTAL £
DD/MM/YYYY 26/01/2011	e.g. 7:00	e.g. 19:00	Train - Bristol/London return	£38.95				£38.95
25/01/2011			Bridge Toll	£5.70				£5.70
26/01/2011			Parking at station	£22.80				£22.80
								£0.00
								£0.00
								£0.00
								£0.00
								£0.00
								£0.00
								£0.00
Sub Totals:				£67.45	£0.00	£0.00	£0.00	£67.45

Sub Totals: **£67.45**   **£0.00**   **£0.00**   **£0.00**   **£67.45**

Date of Travel	Time of Departure	Time of Return	Details of expense (Please give full explanation of type of expense, location, names of other people present, reason for expense and attach supporting documents)	Hotels 71230 £	Subsistence 71240 £	Working Lunches 74120 £	Other Entertaining 71720 £	PE Allowance 71250 £	TOTAL £
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
Sub Totals:				£0.00	£0.00	£0.00	£0.00	£0.00	£5.00

Sub Totals: **£0.00**   **£0.00**   **£0.00**   **£0.00**   **£0.00**   **£5.00**

NOT VALID FOR TRAVEL

Description	Amount
1 TICKET	£38.95X
Date	
26 JUN 11 16:25	4346189683

Issued at  
 Bristol Parkway  
 VAT Registration No.  
 657-8222-11

RECEIPT



Severn River Crossing PLC  
 Access Rd, Aust, BS35 4BD  
 VAT No. 577 0506 31  
 Tel: 01454 632 457

Toll Plaza	Lane Name	Operator
AUST	MTT 105	700363

RECEIPT

No.: 20110125001105171409105  
 Date/Time : 25/01/2011 17:14  
 Transaction : 09105  
 Class/Fare : 1/ 5.70 (GBP)

NET paid	VAT(20.00%)	Gross paid
(GBP) 4.75	0.95	5.70

Payment : CASH

MRCH NO. 520334502308612  
 VISA DEBIT  
 A0000000031010  
 \*\*\*\*\*9366  
 VALID 07/08 TO 06/11  
 ICC  
 SALE  
 AMOUNT  
 PIN VERIFIED  
 RETAIN FOR YOUR RECORDS  
 11/10/25 26/10/25  
 APPROVED: 026791  
 SN 162920 02390785  
 9626 NX1



**RAIL PASSENGERS COUNCIL  
REIMBURSEMENT OF PERSONAL EXPENSES**

FULL NAME Barbara Saunders		DEPARTMENT Board		PHONE/ EXT. No. 01727 753682	EMPLOYEE No.	COST CENTRE	DATE OF CLAIM 16.02.11
-------------------------------	--	---------------------	--	---------------------------------	-----------------	----------------	---------------------------

Date of Purchase	Expense Type	Description of Expense (Please attach supporting documents)	Account Code	Amount excl VAT	VAT	Gross Amount
	Public Transport	Details on page 2	71210	£29.70		£29.70
	Mileage	Details on page 2	71215	£6.00		£6.00
	Taxi Fares	Details on page 2	71220			£0.00
	Air Travel	Details on page 2	71225			£0.00
	Other Travel	Details on page 2		£16.60		£16.60
	Hotels	Details on page 2	71230			£0.00
	Subsistence	Details on page 2	71240	£4.00		£4.00
	P.L.E Allowance	Details on page 2	71260			£0.00
	Entertainment	Details on page 2	71710			£0.00
	Staff Entertainment	Details on page 2	71720			£0.00
	Telephone Calls		74320			£0.00
	Mobile Phone Calls		74315			£0.00
	Stationery		74035			£0.00
	Postage		74010			£0.00
	Other Expenses - Please give details below & include full description and account codes:					
				Total Expenses:	£56.30	£56.30

**DECLARATION**  
I declare that the expenditure recorded above was actually, wholly, necessarily and exclusively incurred by me on behalf of the RPC within the policies and guidance as set out in the Staff Handbook and accept that Income Tax and National Insurance may, where appropriate, be properly deducted at source.  
I attach proof of my expenditure, which has been checked and totalled by me.

SIGNED: Barbara Saunders DATE 16.02.11  
 APPROVED BY: Matthew Tyson CHECKED 21 FEB 2011  
 NAME: Matthew Tyson  
 SIGNED: [Signature] DATE 21.02.2011



**For FINANCE USE ONLY**

Reference No: \_\_\_\_\_  
 Journal No: \_\_\_\_\_  
 Date Paid: \_\_\_\_\_

**Car Mileage**

Date of Travel	Time of Departure	Time of Return	Details of Journey (To and From and Give reason for journey)	Amount claimed for mileage in privately owned vehicle	
				Miles	Rate
DD/MM/YYYY	e.g. 7:00	e.g. 19:00	Cumulative Mileage B/F-wd (from previous claim) →		
02/02/2011	10:30	16:00	Home - station return	5	£0.40
10/02/2011	09:00	15:30	Home - station return	5	£2.00
16/02/2011	09:30	17:00	Home - station return	5	£2.00
			Cumulative Mileage C/F-wd (to next claim) →	15	£8.00

**Other Travel**

Sub Total: £6.00

Date of Travel	Time of Departure	Time of Return	Details of Journey (From and To and give reason for journey and attach supporting documents)	Amount Claimed for Public Transport				
				Public Transport 71210	Taxi Fares 71220	Air Travel 71225	Other Travel	TOTAL
DD/MM/YYYY	e.g. 7:00	e.g. 19:00	Board members Meeting - travelcard St Albans - London parking	£9.90	£	£	£	£9.90
02/02/2011							£3.00	£3.00
10/02/2011			Bus Group - travelcard parking	£9.90			£6.80	£9.90
16/02/2011			Board members meeting travelcard St Albans-London parking	£9.90			£6.80	£9.90
								£8.80
								£0.00
								£0.00
								£0.00
								£0.00
								£0.00
								£0.00
								£0.00

Sub Totals: £29.70

£0.00	£0.00	£0.00	£18.60	£48.30
-------	-------	-------	--------	--------

Date of Travel	Time of Departure	Time of Return	Details of expense (Please give full explanation of type of expense, location, names of other people present, reason for expense and attach supporting documents)	Amount Claimed for Public Transport						
				Hotels 71230	Subsistence 71240	Staff Entertainment 71720	Other Entertainment 71730	Public Amusement 71250	TOTAL	
DD/MM/YYYY	e.g. 07:00	e.g. 19:00		£	£	£	£	£	£	£
10/02/2011			lunch		£4.00					£4.00
										£0.00
										£0.00
										£0.00
										£0.00
										£0.00
										£0.00
										£0.00
										£0.00
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										£0.00
										£0.00
										£0.00
										£0.00
										£0.00
										£0.00
										£0.00
										£0.00

Sub Totals: £0.00

£0.00	£4.00	£0.00	£0.00	£0.00	£4.00
-------	-------	-------	-------	-------	-------



**Day Travelcard**

Class: **STD** Ticket type: **OFF-PEAK TCDS** Start Date: **10-FBY-11** Price: **£9.90**

Valid until: **10-FBY-11** SNR: **5172154890**

Between: **ST ALBANS \* & LONDON ZONES 1-6** Number: **08059**

Route: **ANY PERMITTED**

Valid within zone(s) indicated. Not for resale. Valid as advertised.

Printed 09:22 on 10-FBY-11

RECEIPT OF PAYMENT

2

St Albans MSCP

VAT No. 239 0546 59

Ar

POF N: 04

Entry at: 02/02/11 10:52  
Paid at : 02/02/11 15:47  
Tariff : 05  
No (7,FAMILLE) : 034371 - 02

MRCN NO. 50772921  
MASTERCARD  
A0000000041010  
\*\*\*\*\*4218  
VALID 07/10 TO 09/13  
ICC ISSUE 02  
SALE  
AMOUNT GBP3.00  
PIN VERIFIED  
PLEASE DEBIT MY ACCOUNT  
WITH TOTAL SHOWN  
RETAIN FOR YOUR RECORDS  
15:45 02/02/11 :  
40:AFAD37BFD5B4DE74 0032  
AUTH CODE:R55880  
SN 02305973 TXN 5695

First Capital Connect

Capital Connect  
RECEIPT

Payment Method: M

AMOUNT: £9.90

Description: 1 TICKET  
Issuing Office: St Albans  
Issuing NLC: 1548

Machine Number: 5172  
Window Number: 90

02 FBY 11 10:49

First Capital Connect

Capital Connect  
RECEIPT

Payment Method: M

AMOUNT: £9.90

Description: 1 TICKET  
Issuing Office: St Albans  
Issuing NLC: 1548

Machine Number: 5205  
Window Number: 93

16 FBY 11 10:03

VAT Registration No.873-0098-20  
Printed 10:03 on 16.FBY.11

Transaction Amount  
\*\*\* £ 3.00  
Vat 20 % £ 0.50

SEQ# 013203

St Albans MSCP

Thank You  
For Your Visit

RECEIPT OF PAYMENT

St Albans MSCP

VAT No. 239 0546 59

Ar

POF N: 04

Entry at: 16/02/11 09:56  
Paid at : 16/02/11 16:18  
Tariff : 04  
No (7,FAMILLE) : 035490 - 02

Transaction Amount  
\*\*\* £ 6.80  
Vat 20 % £ 1.13

Cash

SEQ# 013423

St Albans MSCP

Thank You  
For Your Visit



PASSENGER FOCUS

REIMBURSEMENT OF PERSONAL EXPENSES

Perak Kategori	Berkas Memon	SRC
4. Engaine, Dron Conquestine, Pekanbaru, Pekanbaru, Pekanbaru		
Public Transport	Details on page 2	71310
Hotel	Details on page 2	71310
Meal	Details on page 2	71320
Medical	Details on page 2	71325
Other	Details on page 2	71330
Subtotal	Details on page 2	71340
PTT Allowance	Details on page 2	71250
Travel Allowance	Details on page 2	71710
Other	Details on page 2	71720
Subtotal	Details on page 2	71730
Grand Total		339.75

RECEIVED  
21 FEB 2011  
PASSENGER FOCUS

REMARKS:

Amount has been transferred to the account of the passenger focus. The amount is included in the monthly statement of the passenger focus. The amount is included in the monthly statement of the passenger focus. The amount is included in the monthly statement of the passenger focus.

*[Handwritten Signature]*

CHECKED 21 FEB 2011

*[Handwritten Signature]*

DATE

6/2/11

APPROVED BY:

*[Handwritten Signature]*

DATE

21.02.11

FINANCE DEPARTMENT

DATE

DATE

DATE

12-10	1115	1900	Phone Subs - Home	14	5.60
11-11	1115	1830	"	14	5.60
12-11	0725	1530	"	14	5.60
25-1	0900	1430	"	14	5.60
					22.40

12-10	1115	1900	PS - LDN - 15	79.20	①
11-11	1115	1820	PS - LDN - 21	3.60	②
12-11	0725	1530	PS - LDN - 21	21.20	③
25-1	0900	1430	PS - LDN - 21	21.20	④
				3	

339.75

12-10	1115	1900	PS - LDN - 15	79.20	①
11-11	1115	1820	PS - LDN - 21	3.60	②
12-11	0725	1530	PS - LDN - 21	21.20	③
25-1	0900	1430	PS - LDN - 21	21.20	④
				3	



NOT VALID FOR TRAVEL

Description		Amount
1 TICKET	06371-06371	£79.20X
Date	Time	
01-DMR-10	11:33	4370707585
Issued at		
Peterborough		
VAT Registration No.		
945-7097-85		

RECEIPT



NOT VALID FOR TRAVEL

Description		Amount
1 TICKET	89325-89325	£81.85X
Date	Time	
11-JNR-11	11:38	4371707586
Issued at		
Peterborough		
VAT Registration No.		
945-7097-85		

RECEIPT



NOT VALID FOR TRAVEL

Description		Amount
1 TICKET	15134-15134	£81.85X
Date	Time	
12-JNR-11	07:39	4370707585
Issued at		
Peterborough		
VAT Registration No.		
945-7097-85		

RECEIPT



NOT VALID FOR TRAVEL

Description		Amount
1 TICKET	91426-91426	£81.85X
Date	Time	
25-JNR-11	08:35	4371707586
Issued at		
Peterborough		
VAT Registration No.		
945-7097-85		

RECEIPT





PASSENGER FOCUS

REIMBURSEMENT OF PERSONAL EXPENSES

EMPLOYEE NAME	DEPARTMENT	PHONE EXT. NO.	EMPLOYEE NO.	POST CODE	BRD
Derek Longshore	Squad Member				
<b>1 Loyola, Orlan Longshore, Pahrump, NV 70A</b>					
Account Type	Account No.	Account Name	Account Balance	Account Type	Account No.
Travel	71210	Meals on page 2	169.40		
	71215	Meals on page 2	8.00		
	71220	Meals on page 2	9.00		
	71275	Meals on page 2			
	71230	Meals on page 2	13.00		
	71240	Meals on page 2			
	71250	Meals on page 2			
	71260	Meals on page 2			
	71270	Meals on page 2			
	71280	Meals on page 2			
	71290	Meals on page 2			
	71300	Meals on page 2			
	71310	Meals on page 2			
	71320	Meals on page 2			
	71330	Meals on page 2			
	71340	Meals on page 2			
	71350	Meals on page 2			
	71360	Meals on page 2			
	71370	Meals on page 2			
	71380	Meals on page 2			
	71390	Meals on page 2			
	71400	Meals on page 2			
	71410	Meals on page 2			
	71420	Meals on page 2			
	71430	Meals on page 2			
	71440	Meals on page 2			
	71450	Meals on page 2			
	71460	Meals on page 2			
	71470	Meals on page 2			
	71480	Meals on page 2			
	71490	Meals on page 2			
	71500	Meals on page 2			
	71510	Meals on page 2			
	71520	Meals on page 2			
	71530	Meals on page 2			
	71540	Meals on page 2			
	71550	Meals on page 2			
	71560	Meals on page 2			
	71570	Meals on page 2			
	71580	Meals on page 2			
	71590	Meals on page 2			
	71600	Meals on page 2			
	71610	Meals on page 2			
	71620	Meals on page 2			
	71630	Meals on page 2			
	71640	Meals on page 2			
	71650	Meals on page 2			
	71660	Meals on page 2			
	71670	Meals on page 2			
	71680	Meals on page 2			
	71690	Meals on page 2			
	71700	Meals on page 2			
	71710	Meals on page 2			
	71720	Meals on page 2			
	71730	Meals on page 2			
	71740	Meals on page 2			
	71750	Meals on page 2			
	71760	Meals on page 2			
	71770	Meals on page 2			
	71780	Meals on page 2			
	71790	Meals on page 2			
	71800	Meals on page 2			
	71810	Meals on page 2			
	71820	Meals on page 2			
	71830	Meals on page 2			
	71840	Meals on page 2			
	71850	Meals on page 2			
	71860	Meals on page 2			
	71870	Meals on page 2			
	71880	Meals on page 2			
	71890	Meals on page 2			
	71900	Meals on page 2			
	71910	Meals on page 2			
	71920	Meals on page 2			
	71930	Meals on page 2			
	71940	Meals on page 2			
	71950	Meals on page 2			
	71960	Meals on page 2			
	71970	Meals on page 2			
	71980	Meals on page 2			
	71990	Meals on page 2			
	72000	Meals on page 2			
Total Expense:			199.80		

RECEIVED  
21 FEB 2011  
PASSENGER FOCUS

RECEIVED  
21 FEB 2011  
PASSENGER FOCUS

FOR FINANCE USE ONLY

DATE: 17/2/11

CHECKED 21 FEB 2011

*Signature*

*DR Long*

Matt Ayon

*Signature*

21.02.2011

2.2  
16.2

How - 5th How  
How - 3rd How - 2

7  
14

2.80  
5.60

8.40

2.2 1130

1645

P3 - 10m - PS Bid Mtg  
from Keynote Taxi → Dr. ...  
21 x 1 Cardlink

81.85

9.00

①

16.2 0930

1630

P3 - WDN - PD Bid Mtg  
21 x 2

81.85

3.20

④

③

13.00

169.40 9.00

13.00

3

EAST COAST  
U.A.T No. 945709785  
RECEIPT C3

ENTRY TIME:  
01.02.11 16:49  
EXIT TIME:  
02.02.11 16:04  
PARK-DUR.: HRS:MIN  
0:23:15

AMOUNT:  
13.00

KIND OF PAYMENT:  
----

MRCH NO.  
540436199257288

MASTERCARD  
A0000000041010  
\*\*\*\*\*0651

VALID 03/09 TO  
02/11

ICC ISSUE 01

SALE AMOUNT GBP13.00

PIN VERIFIED  
PLEASE DEBIT MY  
ACCOUNT

WITH TOTAL SHOWN  
RETAIN FOR YOUR  
RECORDS

16:04 02/02/11 :  
40:FCAB27D97A92B54  
6 0068

AUTH CODE: R03594

REF 36920

SN 02307588

TXN 0851

HAVE A SAFE  
JOURNEY

**NOT VALID FOR TRAVEL**

Description	Amount	Amount
1 TICKET	19837-19837	£81.85X
Date	Time	
01.FBY.11	16:54	4370707585

Issued at  
Peterborough

UAT Registration No.  
945-7097-85

**RECEIPT**

**NOT VALID FOR TRAVEL**

Description	Amount	Amount
1 TICKET	95714-95714	£81.85X
Date	Time	
16.FBY.11	09:38	4371707586

Issued at  
Peterborough

UAT Registration No.  
945-7097-85

**RECEIPT**

# UBIQUITOUS ICONSONICONS

LICENSED TAXI RECEIPT

DATE \_\_\_\_\_

FARE AMOUNT £9.00

SIGNATURE [Signature] 7.2.11

**“WE ♥ TAXIS”**

020 7033 7600

www.ubiquitoustaxis.com

RAIL PASSENGERS COUNCIL  
REIMBURSEMENT OF PERSONAL EXPENSES

FULL NAME Christine Knights		DEPARTMENT Passenger Focus	PHONE/ EXT. No.	EMPLOYEE No.	COST CENTRE	DATE OF CLAIM
HOME ADDRESS 4 Penny Lane, Easingwold, North Yorkshire YO61 3RR						
Date of Purchase	Expense Type	Description of Expense (Please attach supporting documents)	Account Code	Amount excl VAT	VAT	Gross Amount
	Public Transport	Details on page 2	71210	£687.10		£687.10
	Mileage	Details on page 2	71215	£48.00		£48.00
	Taxi Fares	Details on page 2	71220			£0.00
	Air Travel	Details on page 2	71225			£0.00
	Other Travel	Details on page 2				£26.00
	Hotels	Details on page 2	71230			£0.00
	Subsistence	Details on page 2	71240	£7.15		£7.15
	P.I.E Allowance	Details on page 2	71250			£0.00
	Entertainment	Details on page 2	71710			£0.00
	Staff Entertainment	Details on page 2	71720			£0.00
	Telephone Calls		74320			£0.00
	Mobile Phone Calls		74315			£0.00
	Stationery		74035			£0.00
	Postage		74010			£0.00
	Other Expenses - Please give details below & include full description and account codes:					
				Total Expenses:	£742.25	£768.25

RECEIVED  
8 FEB 2011  
RAIL PASSENGERS COUNCIL

DECLARATION

I declare that the expenditure recorded above was actually, wholly, necessarily and exclusively incurred by me on behalf of the RPC within the policies and guidance as set out in the Staff Handbook and accept that Income Tax and National Insurance may, where appropriate, be properly deducted at source. I attach proof of my expenditure, which has been checked and totalled by me.

SIGNED: C.E. Knights

APPROVED BY: CAROL G

NAME: CAROL G  
SIGNED: [Signature]

DATE 26-2-2011

CHECKED 28 FEB 2011  
[Signature]

DATE 28/02/11

For FINANCE USE ONLY  
Reference No: \_\_\_\_\_  
Journal No: \_\_\_\_\_  
Date Paid: \_\_\_\_\_

**Car Mileage**

Date of Travel	Time of Departure	Time of Return	Details of Journey (To and From and Give reason for journey)	Amount claimed for mileage in privately owned vehicle		
				Miles	Rate	Total
DD/MM/YYYY	e.g. 7:00	e.g. 19:00	Cumulative Mileage B/Fwd (from previous claim) →	460	as X.XX	
02/02/2011	07:45	17:30	Home to York return for onward travel to London	30	£0.40	£12.00
10/02/2011	06:45	16:00	Home to York return for onward travel to London	30	£0.40	£12.00
16/02/2011	07:00	19:00	Home to York return for onward travel to London	30	£0.40	£12.00
22/02/2011	06:45	18:00	Home to York return for onward travel to London	30	£0.40	£12.00
			Cumulative Mileage C/Fwd (to next claim) →	580		£48.00

**Other Travel**

Sub Total: £48.00

Date of Travel	Time of Departure	Time of Return	Details of Journey (From and To and give reason for journey and attach supporting documents)	Amount Claimed for Public Transport				
				Public Transport 71210	Taxi Fares 71220	Air Travel 71225	Other Travel	TOTAL
DD/MM/YYYY	e.g. 7:00	e.g. 19:00		£	£	£	£	£0.00
02/02/2011	07:45	17:30	York to London Kings Cross then onward to Pimlico for Passenger Focus Board budget and future briefing Car park near York station	£113.00			£6.50	£113.00
			Payment to Oyster Card for underground travel on Passenger Focus business mainly Kings Cross to Pimlico Journeys for meetings in PF offices	£15.00				£15.00
10/02/2011	06:45	16:00	York to London Kings Cross then onward to Pimlico for Passenger Focus Board Bus Group meeting (2 single tickets bought to reduce cost) Car Park	£119.50				£119.50
16/02/2011	07:00	19:00	York to Kings Cross for PF Board then Audit Committee Car park near York station	£87.60			£6.50	£87.60
22/02/2011	06:45	18:00	York to London Kings Cross then onward to RSSB for Rail Personal Security Group and meeting on ASB. Car park.	£113.00			£6.50	£113.00
				£239.00			£6.50	£239.00
							£6.50	£6.50
								£6.50

Sub Totals: £687.10    £0.00    £0.00    £26.00    £713.10

Date of Travel	Time of Departure	Time of Return	Details of expense (Please give full explanation of type of expense, location, names of other people present, reason for expense and attach supporting documents)	Sub Totals					TOTAL
				Hoteles 71230	Subsistence 71240	Staff Entertaining 71250	Other Entertaining 71710	PRE Allowance 71250	
DD/MM/YYYY	e.g. 07:00	e.g. 19:00		£	£	£	£	£	£0.00
02/02/2011	07:45	17:30	Refreshments for lunch on return journey after Passenger Focus		£3.95				£3.95
10/02/2011	06:45	16:00	Board briefing on budget and future Refreshments for lunch on return journey after Passenger Focus		£1.40				£1.40
22/02/2011	06:45	18:00	Refreshment on return journey		£1.80				£1.80
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00



02.02.11 1E02

Class	Ticket type	Adult	Child
STD	OFF-PEAK R	ONE	NIL
Start date		Number	Price
02-FBY-11		92811	4693826359

From YORK \*  
To LONDON TERMINALS

Valid until 02-FBY-11  
Route EC ONLY  
Price £113.00X  
Validity AS ADVERTISED

**2-PART RETURN**

Printed 08 32 on 02-FBY-11

Class	Ticket type	Adult	Child
STD	OFF-PEAK R	ONE	NIL
Start date		Number	Price
02-FBY-11		92811	4693826359

From LONDON TERMINALS  
To YORK \*

Valid until 01-MCH-11  
Route EC ONLY  
Price £113.00X  
Validity AS ADVERTISED

**2-PART RETURN**

Printed 08 32 on 02-FBY-11

# EAST COAST

VAT NO: GB945709785  
ON BOARD

**SALE**

Date: 02 Feb 2011  
Seat No.: 299  
Sale: 63452  
Operator No.: 127705  
Terminal: 3  
Headcode: 1N09

Product	Qty	Price	GBP
Egg & Cress Sw	1	2.15	
Tea Pg Tips	1	1.80	
<b>GOODS:</b>		<b>3.95</b>	

Method of payment: CASH GBP 3.95  
**TOTAL PAID: 3.95**

Thank you for travelling with East Coast. We hope you have a pleasant onward journey

2 Feb 11 14:54:10 v11.2.58.4-0

LONDON UNDERGROUND LIMITED  
Pimlico

Pre Pay 0508461170 90 £15.00

Balance Added £15.00

Method Of Payment Credit card

Please keep this receipt safe.  
You may need to quote your Oyster card number if you go online  
[www.tfl.gov.uk/oyster](http://www.tfl.gov.uk/oyster)

Date & Time of Transaction  
02/02/2011 11:30:38 06617 304165 02 0776

NOT TRANSFERABLE  
**EXPIRY TIME**  
DISPLAY TICKET ON CASHBOARD

03/02/11 TH 08:24

DATE 08:24 033 FEE 6.50 ID 30101023

PARKEED 426905  
**PAY AND DISPLAY**

C. Knight

5

Class **STD** Ticket type **ANYTIME S** Adult **ONE** Child **NIL** **SGL**  
 Start date **10-FBY-11** Number **96583 4693826359**

From **YORK \*** Valid until **10-FBY-11** Price **£119.50X**  
 To **LONDON TERMINALS** Route **ANY PERMITTED** Validity **ON DATE SHOWN**

**SINGLE**

Printed 07:20 on 10-FBY-11



6

Class **STD** Ticket type **SUPER OFFPEAK S** Adult **ONE** Child **NIL** **SGL**  
 Start date **10-FBY-11** Number **96584 4693826359**

From **LONDON TERMINALS** Valid until **10-FBY-11** Price **£87.60X**  
 To **YORK \*** Route **ANY PERMITTED** Validity **ON DATE SHOWN**

**SINGLE**

Printed 07:20 on 10-FBY-11



NOT TRANSFERABLE  
**EXPIRY TIME**

7  
DISPLAY  
TICKET ON  
DASHBOARD

11/02/11 FR 07:13

DATE	FEE	ID
07:13 041	6.50	30101022

PARKEON 191681  
PA

**EAST COAST**

8

VAT NO: GB945709785  
ON BOARD

**SALE**

Date: 10 Feb 2011  
 Seat No.: 299  
 Sale: 68522  
 Operator No.: 224586  
 Terminal: 1  
 Headcode: 1S18

Product	Qty	Price	GBP
Still Water	1	1.40	1.40
GOODS:			1.40

Method of payment:  
 CASH GBP 1.40  
 TOTAL PAID: 1.40

Thank you for travelling with  
 East Coast. We hope you have  
 a pleasant onward journey

10 Feb 11 13:36:13 v11.2.58.4-0

NOT TRANSFERABLE

EXPIRY TIME

DISPLAY  
TICKET ON  
DASHBOARD

17/02/11 TH 07:57

10

DATE FEE ID

07:57 047 6.50 30101023

PARKEON 427889

PAY AND DISPLAY

Class	Ticket type	Adult	Child	
STD	OFF-PEAK R	ONE	NIL	OUT
	Start date	Number		
	16-FBY-11	89837	4687826339	

9

From	Valid until	Price
YORK *	16-FBY-11	£113.00X
To	Route	Validity
LONDON TERMINALS	EC ONLY	AS ADVERTISED

2-PART RETURN

Printed 08:07 on 16-FBY-11

Class	Ticket type	Adult	Child	
STD	OFF-PEAK R	ONE	NIL	RTN
	Start date	Number		
	16-FBY-11	89837	4687826339	

1522

From	Valid until	Price
LONDON TERMINALS	15-MCH-11	£113.00X
To	Route	Validity
YORK *	EC ONLY	AS ADVERTISED

2-PART RETURN

Printed 08:07 on 16-FBY-11

11

Class **STD** Ticket type **ANYTIME R** Adult **ONE** Child **NIL** **RTN**

Start date **22-FBY-11** Number **01465 4693826359**

From **LONDON** To **YORK \*** Valid until **21-MCH-11** Price **£239.00X**

Route **ANY PERMITTED** Validity **ONE MONTH**

**2-PART RETURN**

Printed 07:21 on 22-FBY-11

**NOT TRANSFERABLE**

**EXPIRY TIME**

07 00 11 11 07 11

192661

Vehicles and their contents are parked at the owner's risk and no liability is accepted for any loss or damage.

DISPLAY TICKET ON DASHBOARD

12

Class **STD** Ticket type **ANYTIME R** Adult **ONE** Child **NIL** **OUT**

Start date **22-FBY-11** Number **01465 4693826359**

From **YORK \*** To **LONDON** Valid until **26-FBY-11** Price **£239.00X**

Route **ANY PERMITTED** Validity **FIVE DAYS**

**2-PART RETURN**

Printed 07:21 on 22-FBY-11

**EAST COAST**

13

VAT NO: GB945709785  
ON BOARD

**SALE**

Date: 22 Feb 2011  
Seat No.: Z99  
Sale: 64890  
Operator No.: 227063  
Terminal: 3  
Headcode: 1A11

Product	Qty	Price	GBP
Tea Pg Tips	1	1.80	1.80
GOODS:			1.80

Method of payment:  
CASH GBP 1.80  
TOTAL PAID: 1.80

Thank you for travelling with East Coast. We hope you have a pleasant onward journey

22 Feb 11 8:47:32 v11.2.5 4-0