

# Board Meeting Agenda

**Date:** Wednesday 16 December 2009  
**Location:** Hall 3, ACC Liverpool  
**Start time:** 9.00am (refreshments available from 8.00am)

Time	Item	Subject	Leading	Paper
<b>Standing items</b>				
09.00	1	Chairman's opening remarks; apologies	Chairman	
09.05	2	Minutes of the Board Meeting held in London on 14 October 2009	Chairman	√
09.10	3	Action Matrix	Chairman	√
09.15	4	Chairman's report	Chairman	
09.20	5	Chief Executive's report	Anthony Smith	
09.25	6	<b>Corporate matters</b>		
	6.1	Audit Committee: adoption of minutes from meeting of 23 July 2009	Derek Langslow	√
	6.2	Statistics Governance Group: adoption of minutes from meeting of 29 July 2009	Chairman	√
	6.3	Quarter 2 Performance Report	Anthony Smith	√
	6.4	Research Framework Contract	Ian Wright	√
<b>Reports from Train Operating Companies and other service provision issues</b>				
09.40	7	<b>Northern Rail</b>		
	7.1	Passenger Link report	Kerry Williamson	√
	7.2	Response by Northern Rail	Heidi Mottram, Managing Director	
10.10	8	<b>Merseyrail</b>		
	8.1	Passenger Link report	Julie Warburton	√
	8.2	Response by Merseyrail	Bart Schmeink, Managing Director	
10.55	9	<b>A champion for bus and coach passengers: on track for April 2010</b>	David Sidebottom Project Director	√
<b>11.25 Break</b>				
11.40	10	<b>First TransPennine Express</b>		
	10.1	Passenger Link Report	Susan Tibbett	√
	10.2	Response by First TransPennine Express	Vernon Barker, Managing Director	
12.15	11	<b>Keynote Address</b> followed by <b>discussion</b>	Louise Ellman MP Chair, House of Commons Transport Select Committee	
12.55	12	Any other business		
13.00		Close		