

Board Meeting Agenda

Date: Wednesday 17 June 2009

Location: Holiday Inn Bloomsbury
Coram Street, London

Start time: 10am (coffee available from 9.30am)

Time	Item	Subject	Leading	Paper
10am	1	Chairman's opening remarks; apologies	Chairman	
	2	Minutes of the Board Meeting held in Cardiff on 13 May 2009	Chairman	√
	3	Action Matrix	Chairman	√
	4	Chairman's report	Chairman	
	5	Chief Executive's report	Anthony Smith	
<i>Corporate issues for approval / adoption</i>				
11am	6	Annual report and accounts overview	Anthony Smith	to follow
	7	Resolution: to formally adopt the annual report and accounts on the recommendation of the Audit Committee	Derek Langslow	√
<i>Passenger facing issues</i>				
	8	Franchise report: Virgin Trains and West Coast Route Utilisation Strategy	Julie Warburton	√
	9	Bus and Coach passenger pilot: Overview of emerging issues in the West Midlands	Paul Fullwood	√
<i>Research procurement issues</i>				
	10	Route Utilisation Strategies research: To approve new two year framework contract	Janet Cardell	√
	11	General research: To discuss and agree new framework contract	Janet Cardell	√
	12	Any other business	Chairman	
1pm	13	Close and lunch		