

Board Meeting Agenda

Date: Thursday 16 May 2013
Location: Piccadilly Gate, Manchester
Start time: 11.15

Time	Item	Subject	Leading	Paper
Part A: Preliminary				
11.15	1.0	Chairman's opening remarks; apologies	Chairman	
	2.0	Minutes of the previous Board meeting	Chairman	√
	3.0	Board action matrix	Chairman	√
	4.0	Chairman's report	Chairman	
Part B: Work plan report				
11.25	5.0	<u>Chief Executive's work plan report</u>	Anthony Smith	√
	5.1	Activity report including research, communications, resources and corporate governance		
	5.2	Research report January – March 2013	Ian Wright	√
	5.3	Finance report January – March 2012	Nigel Holden	√
	5.4	Transition costs summary to 31 March 2013	Nigel Holden	√
Part C: National issues, objectives and priorities				
10.35	6.0	Review of national passenger issues	Mike Hewitson	√
Part D: Passenger and industry facing work				
11.50	7.0	Review of passenger and industry facing work	Jon Clay	√
Part E: Corporate Affairs				
12.10	8.0	<u>Matters for discussion/approval</u>		
		To receive and endorse draft Version 3 minutes of meetings held on 1 May 2013 as follows:		
	8.1	Audit Committee (includes risk report)	Bill Samuel	√
	8.2	Remuneration Committee	Nigel Walmsley	√
	8.3	Statistics Governance Group	Chairman	√
	9.0	To receive the Audit Committee's annual report to the Board	Bill Samuel	√
	10.0	To receive and endorse Passenger Focus's annual report and accounts 2012-13 (statutory and compliance sections only)	Bill Samuel	to follow
	11.0	To receive and agree the Chairman's initial nominations to subsidiary bodies for 2013-15	Jon Carter	√
	12.0	To discuss and agree the Work Plan and budget for 2013-14	Anthony Smith	√
12.25	13.0	Any other business		
12.30		Close		